

## The Spires Academy Governing Body

Members of the Governing Body attended a meeting held via intranet platform Teams, on 04 MAY 2021 at 15:00 pm for the transaction of the business set out below.

### Minutes of Summer 2021

#### Standard Items

#### 2021/16 Welcome, Introductions and Apologies for Absence

#### QUORUM = 3

Present:	Emma Adams (EA)	Head Teacher
	Ray Starkey (RS) - Chair	Local Community Governor
	Cllr James Hill (JH)	Local Community Governor
	John Shanahan (JS)	Executive Principle, Catch 22
Vacancies:	2 x	Parent/Parent Representative Governors
	2 x	Staff Governor

In Attendance: Caroline Ewin (CE) Clerk to Governing Body

Not in Attendance:

Apologies for Absence received and accepted from Gareth Francoise (GF), Local Community Governor.

It was reported that Kate Bryan (KB) has now left Spires and there is therefore now a second vacancy for a Staff Governor.

RS advised that he will be talking to two potential Staff Governors on Friday 07 May.

#### 2021/17 Declarations of Interests - to include Annual Update of Pecuniary Interest Forms

No Declarations of Interest declared, relating to items on this agenda.

EA, JH and KB to provide their Declarations of Interest to the Clerk as soon as possible.

#### 2021/18 Governing Body:

##### a) Membership

EA advised that no parent governors have yet been identified.

Succession Planning -

### **b) Committee Membership**

GF to consider membership once he has become familiar with SENCO role.

Governors invited to be members of either committee.

### **c) Training**

#### **d) Monitoring Visits**

RS to attend a future Student council meeting.

#### **e) Policies**

Nothing further to report.

### **2021/19 Minutes of the Previous Meeting held 04 February 2021**

**ALL AGREED** that the **minutes of the meeting held on 04 February 2021**, as previously circulated, were a **True and Correct record**. RS to sign and date the minutes and pass them to the Head Teacher for retention within school.

### **2021/20 Matters Arising**

None.

### **2021/06 Chair's Action**

### **DATA AND SEF UPDATE - Targets and Reports.**

#### **2021/22 Data**

#### **2021/23 Catch Up Plan**

#### **2021/24 SEF Update - Targets and Reports**

**2021/25 Safeguarding** - To include Training.

## **MAT UPDATE**

**2021/26 Feedback from MAT Representative;**

**2021/27 Notice of Visit Report**

**2021/28 Dates for 2020/21 Meetings**

All meetings will commence at **3.30pm** on the following dates;

Wednesday 26 May 2021

Thursday 08 July 2021

**Meetings will follow the schedule below:**

First half term	SEN Report/Update
Second half term	Data SEF Update, Targets and Reports.
Third half term	Finance Safeguarding
Fourth half term	Data SEF Update, Targets and Reports
Fifth half term	Finance Quality of Education
Sixth half term	Data SEF Update, Review and Reports

**2021/29 Any Other urgent Business**

## **SCHOOL'S CONFIDENTIAL SECTION**

**2021/30 Reports from any Committee established to consider Parental Complaints, Pupil Exclusions, Staff Dismissals, Performance Management Appeals or any other confidential matter.**

Nothing to report.

**2021/31 Headteachers' Report on Complaints and Exclusions**

Nothing to report.

**2021/32 Any Other Confidential Business**

Nothing to report.

With there being no further business to discuss, the meeting closed at 17.20.

Signed .....

Dated .....

